|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Hirer:** |  | | |
| **Organisation Name:** |  | | |
| **Address:** |  | | |
|  | **Postcode:** |  |
| **Email:** |  | | |
| **Tel:** |  | | |
| **Invoice Address (if different from Hirer)** |  | | |
|  | **Postcode:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Facilities Required** | **For training** | **For Matches** | **Other purpose (please specify)** |
| **Centenary Field – All site** |  |  |  |
| **Crackle Hill Extension** |  |  |  |
| **Football pitch** |  |  |  |
| **MUGA (tennis / basketball)** |  |  |  |

**Please note that there are no changing rooms and toilet facilities on site. Toilet facilities and access to electricity must be booked via Meppershall Village Hall – see:** [**https://www.meppershallvillagehall.co.uk/**](https://www.meppershallvillagehall.co.uk/)

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Hire Dates and Times** | | | | | | | | | | |
| **Single hire date:** | **Date:** |  | | | | **Time** |  | | | |
| **Multiple hire dates: (please tick)** | **Mon** | | **Tue** | **Wed** | **Thu** | | | **Fri** | **Sat** | **Sun** |
| **Inclusive time: (including preparation)** | **Start** | | **Start** | **Start** | **Start** | | | **Start** | **Start** | **Start** |
| **Finish** | | **Finish** | **Finish** | **Finish** | | | **Finish** | **Finish** | **Finish** |
| **Dates:** | **Start:** | | | | | | | | | |
| **Finish:** | | | | | | | | | |
| **Excluded dates: (please specify)** |  | | | | | | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **CONFIRMATION OF BOOKING TERMS AND CONDITIONS - I have read and understood the terms and conditions of hire detailed in the Councils Open Space Hire Policy and undertake to observe the conditions attached. I also agree to pay the agreed charges on demand.** | | | |
| **Signature of Hirer** |  | **Date** |  |

**Please note: Booking Confirmation - A booking will only become binding on us when a booking confirmation has been issued to you. Data Protection - Your information will be held under the Data Protection Act 2018 and will be used by the Council to provide the service applied for and to confirm, update and enhance our customer records.**

***Please email completed forms to:*** [***clerk@Meppershall-pc.gov.uk***](mailto:clerk@Gravenhurst-pc.gov.uk)